



**Workforce Development Board  
Career Services Committee  
Watsonville Career Center,  
Wednesday, January 13, 2021, 3:00 p.m.**

C.1 Attachment

18 W. Beach Street  
Watsonville, CA 95076  
(831) 763-8900  
[www.santacruzwb.com](http://www.santacruzwb.com)

**NOTE: Due to the COVID-19 pandemic, and the directive of Governor Gavin Newsom in adjusting the Brown Act rules, public meetings will be allowed to be attended virtually until further notice. A public meeting room was made available for this meeting, but all participants chose to attend virtually, via Microsoft Teams.**

**The Vice-Chair, Denise Moss called the meeting to order at 3:00 p.m., and a quorum was virtually established. Members, staff and guests introduced themselves.**

**Committee Members in Attendance**

Christina Cuevas  
Fernando Giraldo  
Burr Guthrie  
LeNae Liebetrau  
Malina Long  
Denise Moss – Vice Chair

**Committee Members Absent**

Elyse Destout - Chair  
MariaElena De La Garza  
Henry Michel  
Annabelle Rodriguez

**Staff in Attendance**

David Beardsley – HSD Senior Analyst  
Katy Chevalier – EBSD Program Manager  
Peter Detlefs – WDB Business Services Manager  
Laurel Gazza – WDB Administrative Aide  
Lacie Gray – WDB Senior Analyst  
Sara Paz-Nethercutt – WDB Senior Analyst  
Andy Stone – WDB Director

**Guests**

Alia Ayyad  
Will Basler  
Julie Edwards  
Candice Elliott  
Shelby Mason  
Bea Munoz  
Amanda Winter

**Subject: Public Comment**

**Career Services Committee MEMBERS:**

Elyse Destout, Chair  
Photography by Elyse Destout

Denise Moss, Vice Chair  
Cabrillo College

Christina Cuevas, Trustee  
Cabrillo College

MariaElena De La Garza,  
Executive Director  
Community Action Board

Burr Guthrie,  
Watsonville/Aptos/Santa Cruz Adult Ed.

Malina Long,  
Executive Director  
Your Future Is Our Business

Fernando Giraldo, Chief Probation Officer  
Santa Cruz County Probation Department

LeNae Liebetrau,  
Senior Vocational Rehabilitation Counselor  
Department of Rehabilitation

Henry Michel,  
Santa Cruz County Office of Education

Annabelle Rodriguez  
GOAL/Cabrillo College

DIRECTOR:  
Andy Stone

There were no public comments.

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**Subject: Service Providers' Activity Report**

Representatives from COE-Suenos, Goodwill Central Coast and the Watsonville Career Center gave current updates on their respective programs/locations, including enrollment/completion statistics, referral form tracker. Cabrillo College did not have a representative present.

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**Subject: Consent Items:**

**C.1 Approval of the September 23, 2020 Meeting Minutes**

**C.2 Contractor Activity Reports (thru Q1 PY 20/21)**

**C.3 WIOA Transitional Jobs Policy**

**C.4 AJCC Hallmarks of Excellence Action Plans**

**C.5 Re-contracting PY 21/22 WIOA Services**

**Action:** It was moved to approve the Consent Agenda.

<b>Status:</b>	Motion to Approve Consent Items:	LeNae Leibetrau
	Motion Seconded:	Christina Cuevas
	Abstention:	None
	Committee Action:	All in favor, motion passed

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**Presentation item:**

Will Basler, Lead Employment Specialist with Leaders in Community Alternatives, gave a presentation on their company's case management duties/enrollments/outcome expectations for the Prison2Employment (P2E) program, and explained that the program is targeting justice involved women.

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**Subject: Administration Items:**

**A.1 – WDB Staff Updates**

WDB Director Andy Stone and staff gave updates on current duties involving program/contract monitoring, WIOA Youth Local Re-design, WIOA Local Transitional Jobs Policy, and Career Services website update. CalWORKS Employment Services also gave update on current status of how COVID has impacted services and enrollment.

**Action:** No action taken, informational item only.

**Subject: Administration Items:**

**A.2 – WIOA Contract Amendment GCC**

WDB Director Andy Stone and staff went over proposed PY 20-21 contract amendment recommendations.

**Action:** It was moved to accept the PY 20/21 contract amendment recommendations and direct staff to move forward with the required actions upon receipt of approvals.

<b>Status:</b>	Motion to Approve:	LeNae Leibetrau
	Motion Seconded:	Malina Long
	Abstention:	None
	Committee Action:	All in favor, motion passed

**Chairperson’s Report** – None given, Chair-Person Elyse Destout was absent and Vice-Chair Denise Moss did not have a report.

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**VII. Announcements/Information Sharing**

WDB member Alia Ayyad stated that her organization, Center for Employment Training, was continuing to help the public with EDD unemployment claims. Vice-Chair Denise Moss mentioned the upcoming IT Institute at Cabrillo College and Burr Guthrie from Watsonville-Aptos-Santa Cruz Adult Education mentioned their new cosmetology program.

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**Meeting adjourned at 4:06 p.m.**

**Next Meeting:**      **Workforce Development Board Meeting**  
                                 **Thursday, April 1, 2021**  
                                 **TBD**

**Career Services Meeting**  
                                 **Wednesday, April 21, 2021**  
                                 **TBD**